

Hot/Dust Works Notice



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|--|--------------------|-------|-----------------|
| Notice #: | Site Location: | | |
| Hot works permits are only valid for a maximum of 1 working day | | | |
| Date required (max duration 1 day): | Valid From (time): | To: | |
| Type of Hot Works (Welding, Grinding, Cutting etc.): | | | |
| Hot Works Safety Requirements | | | Actioned |
| All areas to be checked and combustibles removed or protected before commencement of work | | | Yes/No/NA |
| All areas to be screened, protected, roped off as necessary and warnings signs displayed | | | Yes/No/NA |
| All systems associated with the work to be isolated, inclusive of smoke alarms | | | Yes/No/NA |
| Assistant to standby with fire extinguisher suitable for task. (Competent in use) | | | Yes/No/NA |
| Area to be checked/inspected for combustion between 60 min to 4 hours after completion of work | | | Yes/No/NA |
| Dust Works permits are only valid for a maximum of 1 working day | | | |
| Date required: | Valid From (time): | To: | |
| Type of Dust Works (Excavations, disturbance of surface dust etc): | | | |
| Dust Works Safety Requirements | | | Actioned |
| Has the area of the works been cordoned off and made dust proof to prevent the contamination of dust in adjacent areas? | | | Yes/No/NA |
| Is there a Contractor supplied Dust extraction device e.g., a vacuum cleaner etc on site to minimize dust contamination? | | | Yes/No/NA |
| Is there adequate ventilation of the area? | | | Yes/No/NA |
| Is it necessary to isolate fire detection equipment and cover the fire detection devices to prevent the ingress of dust and/or contamination? If so, fill out Fire System Impairment Notice. | | | Yes/No/NA |
| Are personnel trained in the use of PPE, firefighting equipment & raising the fire alarm? | | | Yes/No/NA |
| Job Acceptance Declaration | | | |
| I, the person named as 'Issued to' above shall be responsible for the supervision of all members working on site and shall ensure all works are carried out in accordance with all relevant Australian Standards, Rules, Regulations and Working at Airport Sites. | | | |
| Name: | Signature: | Date: | Time: |
| Has Fire protection/detection systems have been re-instated. | | | Yes/No/NA |
| Job Completion Declaration | | | |
| I, the person named as 'Issued to' above have completed the works in accordance with all relevant Australian Standards, Rules, Regulations and Working at Airport Sites. | | | |
| Name: | Signature: | Date: | Time: |

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The purpose of this notice is for HBA staff to feel comfortable that the contractor always has knowledge of the processes involved for themselves, staff and traveling public to remain safe.

This notice is designed to help HBA assets staff make informed decisions that may affect stakeholders or areas of the high value on the airport precinct.